



“गुणात्मक शिक्षाका लागि शिक्षक प्रशिक्षण”

काठमाडौं शिक्षा क्याम्पस

Kathmandu Shiksha Campus

चन्द्रागिरि नगरपालिका-१०, सतुङ्गल, काठमाडौं
(त्रि.वि.बाट सम्बन्धन प्राप्त सामुदायिक क्याम्पस)

र.सं. च.सं. ०८०/८१

विश्वविद्यालय अनुदान आयोगबाट गुणस्तर प्रत्यायनकृत-२०८०



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Article Submission Guidelines for Authors (2024)

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JER Saurabh has been publishing teaching and experience-based write-up, a lesson-based analysis and teaching techniques, sharing best practices, and research-based articles. It is a platform where the faculties and the students of Kathmandu Shiksha Campus and other professionals could publish descriptive, analytical and empirical articles on the various issues of teaching, learning and professional development. We encourage authors to read the publication guidelines and submit their manuscript in appropriate forms.

We advise the authors to follow the following **guidelines in preparing their articles** in order to maintain the quality and uniformity in the publication:

1. **Article Length:** Articles should be between 3,000 and 5,000 words, including references and appendices.
2. **Author Information:** Submit a separate first page with the author's details and contact information, along with a short biography (75-100 words) and a photo.
3. **Manuscript Format:** Submit the manuscript in MS Word format.
4. **Title:** Provide a concise and descriptive title, no longer than 12 words, that clearly reflects the topic and focus of the article.
5. **Abstract:** Include an abstract of approximately 150-200 words summarizing the article.
6. **Keywords:** List 5-7 keywords in alphabetical order that reflect the key terms from the theory and the author's intent. The keywords should appear on the page following the abstract.
7. **Use of First Person:** The use of first person is acceptable, particularly for discussing personal narratives based on the author's experiences and teaching contexts.
8. **Formatting:**
 - a. Use Times New Roman font, size 12 for text and Pretti font, size 16 for text.
 - b. Pages should be 1.5 line spaced with no extra spacing before or after paragraphs.

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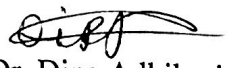
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- c. Margins should be approximately 1 inch.
- d. Include page numbers in the top right corner.
- e. Ensure that screen grabs, colored charts, photos, tables, artwork, or graphics adhere to APA style.
9. **Tables and Figures:** Number all tables, charts, and graphs, and ensure they are clearly visible in black and white. Follow APA style for formatting.
10. **Headings:** Follow APA 6th or 7th edition guidelines for formatting headings and subheadings.
11. **In-Text Information:** Include information in parentheses where appropriate rather than using footnotes, as advised by JER Saurabh.
12. **Citations and References:** Use the author-date format for citations and references. Adhere to APA 6th or 7th edition style for all citations and references.
13. **Reference List:** Include only sources cited within the article in the reference section. The reference list should appear at the end of the article.
14. **Appendices:** Place appendices after the references. Avoid including lengthy appendices.
15. **Originality:** Submitted articles must be original and not previously published.
16. **Footnotes:** Footnotes are not permitted.
17. **Plagiarism:** Authors are responsible for ensuring their work is free of plagiarism. Use “iThenticate” software to check for plagiarism.

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The article must be submitted through email by October 15, 2024 at: kscrnc13@gmail.com

Please see the Mini-research proposal format and evaluation guidelines included in the campus' website: www.ksc.edu.np


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